Paving Awards
Online Awards Submittal Process

1. Go to the Registration Page
2. Click Register button

3. Registration Contact Tab: *(Submitter Information)*
   - Registration Contact
   - Select Items
   - Attendees
   - a. Enter your: Organization Name, First & Last Name, Title, Email and Phone Number

4. Select Items Tab: Ignore Price $0 *(No fees will apply)*
   - Registration Contact
   - Select Items
   - Attendees
   - a. Paving Awards Nomination *(Only 1 project per entry)*
   - b. Personnel to Receive Certificates *(Enter number of people to receive certificates if project should win)*
   - c. Additional Information *(Project Details)*

5. Attendees Tab: *(Engineer, Project Design Team, Project Inspectors, Contractor Employees, etc…)* Those to receive certificates if project is selected as a winner.
   - Registration Contact
   - Select Items
   - Attendees
   - a. Enter their: Organization Name, First & Last Name, Title and Company City/Location

6. Submit Registration *(Project information will be lost if submit button is not clicked. To confirm project is submitted, a confirmation screen will appear, and a confirmation email will be sent to submitters email.)*

7. Once you receive confirmation email please reply and attach map with project location clearly marked and any additional photos.

   Questions on filling out nomination registration please contact Rachel Bangs or Kamber Arends at 515-963-0606.